



College of Business  
Administration

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BUSINESS BEGINS AT MARQUETTE

# **Academic Probation and Required to Withdraw from the College for Academic Reasons**

Updated May 2009

# Academic Probation

- **Definition:**

**A student is classified to be on academic probation if they have a :**

- **GPA in all courses that is less than 2.0,  
and/or**
- **GPA in business courses that is less than  
2.0**

# Academic Probation

- **What Happens when you are placed on Academic Probation?**
  - You will be notified in writing by the College of your probationary status
  - You will be assigned to the College's probation advisor

# Academic Probation

- **What happens when you are placed on Academic Probation?**
  - **You will be directed to take specific actions in the subsequent semester in an attempt to clear the probation status. These actions typically include (but are not limited to):**
    - **A schedule with a limited number of credits**
    - **A schedule with specific courses, perhaps re-taking some courses as a substitute/repeat as a way to improve your learning of the material as well as your GPA**
    - **A requirement stating no grades of WA in any course**
    - **Meeting with the probation advisor on a regular basis**
    - **Limiting your non-academic activities**

# Academic Probation

- **So I go through a semester on academic probation. What happens after that?**
  - **If you perform well enough so that both your overall and business GPA rise to 2.0 or better, the probationary status is removed.**
    - A formal letter will be sent to you by the College indicating your are no longer on probationary status.
  - **If your academic performance is marginal (not sufficient enough to have your probationary status removed, but still adequate), you may remain on probation for the next semester and face the same probation restrictions mentioned previously**
    - A formal letter will be sent to you by the College indicating the continuation of probation and the actions you must take in the subsequent semester given this status.
  - **If your academic performance does not improve or declines, you may be required to withdraw from the College for academic reasons**
    - That case is the subject of the next part of the document.

# **Required to Withdraw from the College for Academic Reasons**

- **Students on probation that fail to improve their academic record are subject to dismissal from the College, otherwise known as Required to Withdraw for Academic Reasons.**
- **The dismissal may occur as early as the end of the first semester after the student is placed on probation.**

# Required to Withdraw from the College for Academic Reasons

- **All academic records of probation students are reviewed at the end of each semester**
- **Those students on probation who have not shown improvement are considered for dismissal**
- **The Scholastic Action Committee reviews the records and determines if a student will continue on probation or will be required to withdraw for academic reasons**

**Committee members are: Mr. Robert Collins, probation advisor; Sr. Eileen Ennis, College Academic Advisor; Dr. James McGibany, Executive Associate Dean, Mr. Joseph Terrian, Assistant Dean for Undergraduate Programs**

# Required to Withdraw from the College for Academic Reasons

- **What happens if the Scholastic Action Committee recommends that I should be dismissed?**
  - A formal letter will be sent to you by the College indicating you will be withdrawn for academic reasons
  - In the letter, you will be informed on how you can appeal this recommendation

Committee members are: Mr. Robert Collins, probation advisor; r. Eileen Ennis, College Academic Advisor; Dr. James McGibany, Executive Associate Dean, Mr. Joseph Terrian, Assistant Dean for Undergraduate Programs



# Required to Withdraw from the College for Academic Reasons

- **What happens if I do not appeal the recommendation that I should be dismissed?**
  - You will no longer be admitted to the College of Business Administration, meaning you are no longer considered a student at Marquette University
  - Since you are not formally admitted to any College, you have no privileges to enroll for courses (any courses for which you have previously enrolled are cancelled)
  - To continue to enroll for courses at Marquette, you must formally transfer and be admitted to another College within the University

# Required to Withdraw from the College for Academic Reasons

- **What happens if I appeal the recommendation that I should be dismissed?**
  - **The Scholastic Action Committee reconvenes to review your academic record in light of your appeal (this is done in summer if recommendation is based on spring semester; it is done before spring semester if based on fall semester)**
  - **The Committee may accept or deny your appeal at this time; the decision at this time is final**

Committee members are: Mr. Robert Collins, probation advisor; Sr. Eileen Ennis, College Academic Advisor; Dr. James McGibany, Executive Associate Dean, Mr. Joseph Terrian, Assistant Dean for Undergraduate Programs

# Required to Withdraw from the College for Academic Reasons

- **What happens if my appeal is accepted?**
  - You continue on with probationary status, under the typical conditions of a student on probation and any additional conditions imposed by the Committee

Committee members are: Mr. Robert Collins, probation advisor; Sr. Eileen Ennis, College Academic Advisor; Dr. James McGibany, Executive Associate Dean, Mr. Joseph Terrian, Assistant Dean for Undergraduate Programs

# Required to Withdraw from the College for Academic Reasons

- **What happens if my appeal is denied?**
  - You will no longer be admitted to the College of Business Administration, meaning you are no longer considered a student at Marquette University
  - Since you are not formally admitted to any College, you have no privileges to enroll for courses (any courses for which you have previously enrolled are cancelled)
  - To continue to enroll for courses at Marquette, you must formally transfer and be admitted to another College within the University